



19 February 2021

China Matters seeks a Senior Policy Analyst

China Matters is an independent Australian policy institute, recognised at the highest levels of policy-making as a one-of-a-kind undertaking, distinctive for its independence from government, business and academia, and focused exclusively on the rise of the People's Republic of China (PRC) and how it matters to Australia.

Please see our website chinamatters.org.au

We are recruiting a **Sydney-based Senior Policy Analyst**. The successful candidate will have experience in both policy work and analysis of the PRC and/or the Australia-China relationship. The Senior Policy Analyst is expected to:

- conduct in-depth policy-relevant research on political-economic and regulatory developments in the PRC as well as the Australia-PRC relationship
- deliver authoritative briefings and background reports on political-economic and regulatory developments in the PRC, and varying aspects of the Australia-PRC relationship to corporate and government partners
- publish policy briefs and opinion pieces on developments in the PRC and the Australia-PRC relationship in high profile publications
- manage the monthly *China Matters Explores* -policy brief series
- identify new policy-relevant research focuses
- oversee the work of junior researchers
- participate in preparation of grant applications and project reports
- liaise with stakeholders across government and the private sector

Essential criteria:

- strong Chinese language reading ability
- experience working on policy-related issues
- degree in political economy, China/Asian studies, international relations, international business, public policy or equivalent knowledge through work
- demonstrated research and analytical skills, and good knowledge of the PRC
- attention to detail
- fluent written and oral communication skills in English
- full working rights in Australia

Desirable:

- prior experience working or living in the PRC
- government or business experience

We offer a competitive remuneration package and the opportunity to work in a dynamic and motivated small organisation, which has regular engagement with both the highest levels of government and senior business executives.

Term of employment: 2-year contract with preferred start date 1 May 2021.

To apply: Please send your resume, contact details of two referees, and a cover letter of no more than 500 words addressing the selection criteria above to policyanalyst@chinamatters.org.au. Send position related enquiries to this address too. Please use as your email subject title: Senior Policy Analyst.

Applications that fail to address the selection criteria will not be considered.

Please submit your application on or before **3 pm AEST 19 March 2021**. Note applications will be assessed on a rolling basis.