



## China Matters seeks a Policy Analyst

China Matters is an Australian public policy initiative, recognised at the highest levels of policy-making as a one-of-a-kind undertaking, distinctive for its independence from government, business and academia, and focused exclusively on the rise of the People's Republic of China (PRC) and how it matters to Australia.

Please see our website [chinamatters.org.au](http://chinamatters.org.au)

We are recruiting a **full-time Sydney-based Policy Analyst**. The successful candidate will have experience in research and analysis of the PRC and/or the Australia-China relationship. The Policy Analyst is expected to:

- Conduct research on the Australia-China relationship and foreign and domestic policy developments in the PRC
- Provide clear and concise written analyses
- Initially participate with other team members in briefings for China Matters' government and corporate stakeholders; over time brief independently
- Propose policy recommendations for the Australian government, business community, and other stakeholders in the Australia-China relationship
- Liaise with stakeholders across government and the private sector
- Assign and oversee research tasks of junior team members

### Essential criteria:

- Degree in China/Asian studies, international relations, international business, security studies, public policy or similar
- At least one year of relevant professional experience in government, academia, think tanks, non-government organisations or the corporate sector
- Demonstrated research and analytical skills, and good knowledge of the PRC
- Attention to detail
- Excellent written and oral communication skills in English
- Full working rights in Australia

### Desirable:

- Good Mandarin reading and speaking skills
- Prior engagement with Australia-China relations
- Experience working with international policy-related issues

We offer a competitive remuneration package and the opportunity to work in a highly motivated organisation, which has regular engagement with the highest levels of government and business.

Preferred commencement date: 3 December 2018.

Term of employment: 3-year contract.

**To apply:** Please send your resume, contact details of two referees, and a cover letter of no more than 500 words addressing the selection criteria above to [recruitment@chinamatters.org.au](mailto:recruitment@chinamatters.org.au). Possible queries to this address too. Please use as your email subject title: Policy Analyst.

Applications that fail to address the selection criteria will not be considered. Only candidates short-listed for interview will be contacted. Please submit your application on or before **12 November 2018**.